Finance Service Center

**GOAL 1:** PROVIDE OUTSTANDING CUSTOMER SUPPORT AND SERVICE AND ACT AS A CREDIBLE SOURCE OF INFORMATION FOR FACULTY, STAFF, AND STUDENTS.

**Objective 1.1:** Manage all CL financial information, reporting, budget projections, budgeting, and financial transaction processing.

A. Provide cross training in finance center so that we can support the division equitably.
   Target date for completion: September 2017 and Ongoing.
GOAL 2: CREATE, UPDATE, AND IMPLEMENT FINANCIAL POLICIES AND PROCEDURES FOR THE DIVISION OF CAMPUS LIFE.

Objective 2.1: Educating the Division on University financial policies, procedures, and consistently monitor budgets with department leader.

A. Conduct at least 2 presentations/workshops for the division of CL regarding Emory University financial policies and procedures.
   Target date for completion: December 2017
Objective 2.2: Create and develop budgets for individual departments.

A. The FC will develop budgets for OHP, CAPS, SIS, Finance Center, Communications and any other newly created or old departments who have operated without a budget.
   Target date for completion: November 2016 - Completed
**Objective 2.3:** Partner with the Business School and Emory Finance Network (EFN/FON) to create an externship/mentorship program in the FC for Emory University students.

A. The Finance Center Director will provide financial mentoring to Emory Business students.
   
   Target date for completion: April 2017 - Completed