Office of Student Conduct

GOAL 1: TO BE NATIONALLY RECOGNIZED FOR DEMONSTRATING EXCELLENCE IN STUDENT CONDUCT ADMINISTRATION.

Objective 1.1: Enhance quality of overall student experience for each student involved in student conduct process by ensuring each interaction is guided by office mission and goal of creating an environment of safety and student success.

   Target date for completion: August 2018.

A. Establish case resolution time turnaround to 14 days.
   Target date for completion: May 2018.

B. Develop training modules and handouts online to ensure conduct administrators have access to materials as needed for refresher.
   Target date for completion: December 2017.

C. Provide ongoing training for conduct board members and individual conduct administrators on trending topics, skills enhancement opportunities, etc.
   Target date for completion: December 2017.
Objective 1.2: Build sustainable relationships with key Emory campus partners to enhance quality of office services and staff knowledge of Emory’s offerings.
Target date for completion: February 2018.

A. Utilize monthly meeting structure to discuss updates, policy needs, and future planning with Residence Life, Student Conduct, and Sorority and Fraternity Life. Each office will take leadership of a meeting to ensure that interests and agendas are diverse.
Target date for completion: November 2017.

B. Utilize monthly meetings with staff in Office of Health Promotion to identify and discuss collaborative solutions for addressing alcohol and drug use at Emory. As well, as use meetings to identify national trends to enhance sanctioned substance use interventions provided by Office of Health Promotion staff.
Target date for completion: November 2017.

C. Establish quarterly meetings with OUE Honor Council staff to discuss complementary procedure and policy development for disclosure of records, disciplinary record checks, and identifying patterns of behavior for shared students.
Target date for completion: Ongoing, have already engaged in meetings during Spring 2017.

D. Collaboratively explore opportunity with Office of Health Promotion to establish Emory “in house” substance use extensive assessment and comprehensive educational intervention program.
Target date for completion: January 2018.

Update: This task is no longer under consideration as Emory Healthcare has a newly created a substance use program for adolescent ages that meet our immediate needs for referral options that extend beyond the capacity of Office of Health Promotion staff.
Objective 1.3: Increase sharing of staff expertise by presenting at regional and national conferences.

Target date for completion: May 2018.

A. Submit at least two programs proposals per academic year on student conduct topics. Target date for completion: March 2018.
**Objective 1.4:** Establish regional think tank to serve as repository of excellence of practices for student conduct training and conduct office materials (ie: policies, correspondences, sanctions).

Target date for completion: May 2019.

A. Create an exploratory committee of local ASCA members to discuss feasibility, identification of best practices, and needs of members.
   Target date for completion: March 2018.

B. Create a board of directors to lead the logistics including policies, goals, etc.
   Target date for completion: September 2018.

C. Create multimedia/technology platform to allow for accessibility of materials.
   Target date for completion: October 2018.
GOAL 2: SERVE AS A CATALYST FOR ENGAGEMENT OF PRINCIPLES OF ETHICS AND INTEGRITY FOR THE EMORY COMMUNITY.

Objective 2.1: Increase integrity influenced student conduct sanctioning outcomes. Target date for completion: May 2018.

A. Benchmark with peer institutions and student conduct leading schools regarding successful sanctions involving integrity principles. Target date for completion: November 2017.

B. Create a one-month post check in process for students involved in cases in which ethical decision making was the key factor in conduct charge and sanctioning. Target date for completion: March 2018.
Objective 2.2: Lead the creation of opportunities for enhancement of self-governance by student organization leaders.

Target date for completion: Fall 2018.

A. Create a standards board training for fraternities and sororities to create a common expectation of self-governance for Emory organizations.
   Target date for completion: September 2018.

B. Collaborate with Director of Residence Education to identify strategies for progressing goals of self-governance in identified residential spaces where student organizations are common.
   Target date for completion: October 2017.
**Objective 2.3:** Assist with the establishment of a student led common message or creed that demonstrates Emory’s commitment to integrity and ethics.

Target date for completion: September 2018.

A. Work collaboratively with Emory Integrity Project staff persons to identify interest in common messaging or creed.
   
   Target date for completion: Fall 2017.

B. Creation of creed that is timeless and can be applied to a variety of office missions including proactive to reactive situations.
   
   Target date for completion: Spring 2018.

C. Identify an Emory integrity signature program to highlight community members that live/demonstrate consistently the value of integrity for students and other campus members.
   
   Target date for completion: Spring 2018.