

Campus Life - Delegation of Authority Contract Signers: 2022-2023

Updated 03/28/2023

Area	Department	Position	Employee	Description of Authority	Authority Limit
All Campus Life	All Campus Life	AVP Campus Life	David Clark	Backup, All ECL contracts up to \$100,000	\$150,000
		SVP of Campus Life	Enku Gelaye	All ECL contracts up to \$250,000	\$250,000
		CBO	Lina Vargas	Backup, All ECL contracts up to \$50,000	\$50,000
Dean of Students	Parent & Family Programs	TBD	(Open)	All Alumni Relations and Parent & Family Program contracts	\$50,000
David Clark	All Portfolio	AVP Campus Life	David Clark	All portfolio contracts up to \$150,000	\$150,000
	Communications	Director	Sara Tanner	All Communications contracts	\$25,000
	Dining	Director	Chad Sunstein	Back up, All Food Services Contracts	\$50,000
	ESC, SILT & CCE	Executive Director	Lydia Washington	ESC, SILT & CCE Contracts	\$50,000
	ESC & Returning Student Programs	Director	Jackie Grinvalds	ESC & Returning Student Programs Contracts	\$25,000
	Housing & Conferences	Sr. Director	Elaine Turner	All Housing & Conferences Contracts	\$50,000
		<a href="#">Sr. Director</a>	<a href="#">Elaine Turner</a>	<a href="#">(Internal Only) Limited to Project Authorization Forms for department (PAF's)</a>	<a href="#">\$500,000</a>
		Director	Sherry Ebrahimi	Backup: All Housing & Conferences Contracts	\$25,000
		<a href="#">Director</a>	<a href="#">Raymond Hebert</a>	<a href="#">(Internal Only) Limited to Project Authorization Forms for department (PAF's)</a>	<a href="#">\$100,000</a>
	HR	Director	Mekeshua North	All HR Departmental Contracts	\$5,000
	ORSLF	Sr. Director	Scott Rausch	All Residence, Sorority, Fraternity Life contracts	\$25,000
		Technical Services	Director, CLTS	Bruce Covey	All CLTS contracts
Dona Yarbrough	All Portfolio	AVP, Campus Life	Dona Yarbrough	Backup, All L&I umbrella contracts up to \$50,000	\$50,000
	Barkley Forum	Director	Mikaela Malisin	All Barkley Forum contracts	\$25,000
	Center for Women	Director	Chanel Tanner	All Center for Women Contracts	\$5,000
	LGBT Life	Director	Danielle Bruce-Steele	All LGBT Life contracts	\$5,000
	RACE	Director	(Open)	All RACE contracts	\$25,000
James Raper	Health Wellbeing Access and Prevention	VP, Campus Life	James Raper	All Health Wellbeing Access and Prevention contracts	\$100,000
		Director	Asti Magby	Back up, All Health Wellbeing Access and Prevention Contracts	\$25,000
	Counseling Ctr.	Director	Keilan Rickard	All Counseling Center & Respect contracts	\$25,000
	Respect	Director	Emily Palmieri	All Respect contracts	\$5,000
	OHP	Director	Brandi Benton	All OHP contracts	\$5,000
Keiko Price	Athletics	AVP, Campus Life	Keiko Price	Athletic & Recreation Contracts	\$50,000
	Athletics: SAAC	Director	April Fiint	Back up, All SAAC Contracts	\$25,000
		Deputy Athletics Director	Devon Hendricks	Back up, All SAAC Contracts	\$25,000
	Rec & Wellness	Director	April Fiint	Back up, Rec & Wellness Contracts	\$25,000
Sharon Rabinovitz	Student Health	Executive Director	Sharon Rabinovitz	All Student Health contracts	\$50,000
		Director	(Open)	All Student Health contracts	\$5,000
		Assistant Professor	(Open)	All Student Health contracts	\$5,000
Dean of Students	All Portfolio	VP Campus Life	David Clark	All Community contracts up to \$50,000	\$50,000
	Civic and Community Engagement	Sr. Director	James Roland	Civic and Community Engagement Contracts	\$25,000
	Conduct	Director	Julia Thompson	All Conduct Contracts	\$5,000
	SCMIS	Director	Adrienne Bryant Smith	All SCMIS contracts	\$5,000
	SILT	Director	Lisa Kendall Loveall	All SILT and Student Organization contracts	\$25,000

\* Staff start at approval levels of \$5K for non-personnel budgets <\$75K and can go up to \$25K for non-personnel budgets larger than \$75K.

\* ELT start at approval levels of \$5K for non-personnel portfolios <\$75K and can go up to a level of \$50K for non-personnel porfolios >\$1M

\* Housing and Dining have approvals up to \$50K due to the size and nature of their operating budgets.